

# 2012 CANCELLATION FORM TERM 4

Children cancelling the same sessions and days can be listed together. If your children will be cancelled different days and sessions you will need to complete a separate form for each child.

|            |  |           |  |
|------------|--|-----------|--|
| First Name |  | Last Name |  |
| First Name |  | Last Name |  |
| First Name |  | Last Name |  |
| First Name |  | Last Name |  |

Centre Name

**QUICK CANCEL**

*To cancel for the same day each week or fortnight by placing an  in the box next to the day and attendance type ie. Before School or After School*

**My child's/ children's cancellation starts on the** \_\_\_\_/\_\_\_\_/\_\_\_\_

| Monday's             |                          | Tuesday's            |                          | Wednesday's          |                          | Thursday's           |                          | Friday's             |                          |
|----------------------|--------------------------|----------------------|--------------------------|----------------------|--------------------------|----------------------|--------------------------|----------------------|--------------------------|
| Before School Care ▶ | <input type="checkbox"/> | Before School Care ▶ | <input type="checkbox"/> | Before School Care ▶ | <input type="checkbox"/> | Before School Care ▶ | <input type="checkbox"/> | Before School Care ▶ | <input type="checkbox"/> |
| After School Care▶   | <input type="checkbox"/> | After School Care▶   | <input type="checkbox"/> | After School Care▶   | <input type="checkbox"/> | After School Care▶   | <input type="checkbox"/> | After School Care▶   | <input type="checkbox"/> |

**SELECT CANCEL**

*To cancel for different days each week of the term fill out below by placing an  in the box next to the booked attendance type.*

| Monday 8 October                              | Tuesday 9 October                             | Wednesday 10 October                          | Thursday 11 October                           | Friday 12 October                             |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 15 October                             | Tuesday 16 October                            | Wednesday 17 October                          | Thursday 18 October                           | Friday 19 October                             |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 22 October     | Tuesday 23 October                            | Wednesday 24 October                          | Thursday 25 October                           | Friday 26 October                             |
|-----------------------|---|---|---|---|
| <b>Pupil Free Day</b> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
|                       | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 29 October                             | Tuesday 30 October                            | Wednesday 31 October                          | Thursday 1 November                           | Friday 2 November                             |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 5 November                             | Tuesday 6 November                            | Wednesday 7 November                          | Thursday 8 November                           | Friday 9 November                             |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 12 November                            | Tuesday 13 November                           | Wednesday 14 November                         | Thursday 15 November                          | Friday 16 November                            |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 19 November                            | Tuesday 20 November                           | Wednesday 21 November                         | Thursday 22 November                          | Friday 23 November                            |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 26 November                            | Tuesday 27 November                           | Wednesday 28 November                         | Thursday 29 November                          | Friday 30 November                            |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care ▶ <input type="checkbox"/>  | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 3 December                             | Tuesday 4 December                            | Wednesday 5 December                          | Thursday 6 December                           | Friday 7 December                             |
|---|---|---|---|---|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |

| Monday 10 December                            | Tuesday 11 December                           | Wednesday 12 December                         | Thursday 13 December                          | Friday 14 December         |
|---|---|---|---|----------------------------|
| Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | Before School Care ▶ <input type="checkbox"/> | <b>Clean Up Day—Closed</b> |
| After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   | After School Care▶ <input type="checkbox"/>   |                            |

## CANCELLATIONS AND REFUNDS

- I understand that I will be charged for my booking if I have not cancelled in writing 2 full working days prior to the cancelled day.
- I understand that Centrelink will pay Child Care Benefit for only 42 absence days each financial year. Any absences that exceed this, will be charged at the full fee unless I provide documentation that meets Centrelink requirements for additional absence days.
- If a doctors certificate is provided in writing within 14 days of the absence Jabiru will waive your portion of the fee.

Signed : \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

|  |              |              |             |
|--|--------------|--------------|-------------|
| Date/Time Received:<br>____/____/____ :__am/pm | Received by: | Approved By: | Entered By: |
|--|--------------|--------------|-------------|